



Dear SLP Customers,

We know that many of you depend on SLP for your lighting fixture components. As we closely monitor the rapidly changing COVID-19 (coronavirus) situation worldwide, we are taking steps to prioritize the health and safety of our employees while ensuring business continuity to minimize disruptions for you, our valued customers.

Please note the following:

- Customer Service, Operations, and Logistics are continuing without disruption and we have contingency plans in place should our teams need to work from home.
- We have restricted our Sales travel and will employ video conferencing for both our sales team and visiting vendors..
- We are in a strong inventory position and do not anticipate any stock-outs on systems or materials in the coming weeks.

We will continue to monitor the situation and provide updates as important information becomes available.

In the meantime, for the most accurate and up-to-date information, visit the World Health Organization (WHO) website (<https://www.who.int/>) and The Centers for Disease Control and Prevention (CDC) website (<https://www.cdc.gov/>) or your local Health and Human Services websites.

As always, we appreciate and value our business together. Let us know if you have any questions or if there is any way we can further support you through this time.

Sincerely,

David Koller

Managing Director

SLP Lighting